

Pet Registration Application Form

ABN: 65 952 882 314

Glen Eira City Council Customer Service Centre

Corner Glen Eira and Hawthorn Roads, Caulfield

PO Box 42 Caulfield South, 3162

(03) 9524 3333

mail@gleneira.vic.gov.au



GLEN EIRA CITY COUNCIL

For the period ending 9 April 2026

Owner's details (owner must be 18 years or over)

First name: _____ Surname: _____

Residential address: _____

Postal address (if different from above): _____

Home phone: _____ Work: _____ Mobile: _____

Email address (required): _____

Owner is entitled to pensioner concessions, pension card number: _____

Animal details (please complete for every animal you are registering)

| | Animal one | Animal two |
|------------------------------|---|---|
| Type | <input type="checkbox"/> Dog <input type="checkbox"/> Cat | <input type="checkbox"/> Dog <input type="checkbox"/> Cat |
| Name | | |
| Breed | | |
| Colour/secondary colour | | |
| Year of birth | | |
| Gender | <input type="checkbox"/> Male <input type="checkbox"/> Female | <input type="checkbox"/> Male <input type="checkbox"/> Female |
| Animal is desexed/sterilised | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Microchip number | | |
| More than 10 years old | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |

Office use only

| | | |
|------------------------|--|--|
| Reference number | | |
| Lifetime tag number | | |
| Fee | | |
| Receipt number | | |
| Pound reference number | | |

Dogs only (please complete for every dog you are registering)

| | Dog one | Dog two |
|--|--|--|
| Guide, customs, or hearing dog | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Dog is obedience trained | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Assistance dog: if your dog is trained to assist a person with a disability by performing specific tasks or functions, please complete this form and visit www.gleneira.vic.gov.au to complete the Assistance Dog Application Form. | | |
| Declared dangerous dog | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Declared menacing dog | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Dog is a restricted breed | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |

Restricted breed dogs declaration — must be completed for all dog registrations.

I declare that the dog(s) listed in this application have been correctly identified as either a restricted breed or not, based on the information on the Glen Eira City Council website. To the best of my knowledge, all details provided in this application are true and correct.

Signed: _____ Date: _____

Document check (Please provide a copy of the following documents, if applicable)

- | | |
|--|--|
| <input type="checkbox"/> Owner's pension card (both side) | <input type="checkbox"/> Proof of animal's desexing |
| <input type="checkbox"/> Membership with any applicable organisation | <input type="checkbox"/> Animal's micorchip certificate |
| <input type="checkbox"/> Working dog status confirmation | <input type="checkbox"/> Approved dog obedience training certificate |
| <input type="checkbox"/> Guide, customs, or hearing dog agreement | |

How to pay

IN PERSON

Bring this notice to our Service Centre to pay by cash, Visa or Mastercard.

Glen Eira City Council
Corner Glen Eira and Hawthorn Roads
Caulfield
Monday to Friday, 8am–5.30pm

BY POST

Complete this form with your credit card details below, include all required documents, mail it to:

Glen Eira City Council, PO Box 42
Caulfield South, 3162

Please note: this form will not be accepted via email.

| Fees | Dogs | Cats |
|---|----------|----------|
| Maximum fee | \$211.20 | \$145.15 |
| Maximum fee (pensioner) | \$103.50 | \$72.65 |
| Reduced fee | \$75 | \$48.35 |
| Reduced fee (pensioner) | \$36.70 | \$26.50 |
| Obedience trained Council incentive only | \$36.70 | N/A |
| Obedience trained (pensioner) Council incentive only | \$21.75 | N/A |
| Restricted breed and/or declared dangerous dogs | \$398.90 | N/A |
| Dangerous and/or menacing dogs kept as guard dogs | \$398.90 | N/A |

Registration period

Under the provisions of the *Domestic Animals Act 1994*, all dogs and cats three (3) months of age or over must be registered with Council. Registration must be renewed annually by 10 April each year. Failure to register the dog or cat may incur a \$395 fine per animal. Council can not register a dog or cat that has not been implanted with a microchip.

Pensioner concession

If claiming a pensioner concession, proof of eligibility must be supplied (*State Concession Act 2004*).

Ownership

Under the *Domestic Animal Act 1994*, where the owner of a dog or cat is under the age of 18 years, the parent or guardian of that person is deemed to be the owner.

State Government Levy

A State Government Levy of \$4.39 per animal for registration is included in the fees. This Levy is primarily used to fund responsible pet ownership education programs.

Restricted breed

State Government has made legislation to restrict the American Pit Bull Terrier, Pit Bull Terrier, Dogo Argentino, Japanese Tosa, Fila Brasileiro, and Perro De Presa Canario.

Registered foster carers

You must be enrolled with Council as a foster carer. Dogs and cats first 12 months of registration is \$8 per animal.

Animal registration tag

Once your application is approved, you will receive an animal registration tag. Please note that all animal renewal

notices are sent from a 'no-reply' email address. For more information about animal registration, visit www.gleneira.vic.gov.au/petreg

Registration incentive schemes

Council offers two discount schemes to encourage residents to register their pets.

- Sterilised dogs and cats: if your pet is desexed within the first 12 months from the date of registration and you provide Council with a copy of the desexing certificate then the next years fees will be waived.
- Obedience trained dogs: if your pet has undertaken obedience training through an approved organisation, then you may be eligible for reduced fee. For list of approved organisations, visit www.agriculture.vic.gov.au

Privacy statement

The personal information on this form is required to include the dog or cat on the register administered by Council under the *Domestic Animals Act 1994*. This information is required under Section 10 of the Act and failure to provide the information may result in Council being unable to register your animal. The information is used by Council in connection with administration and enforcement of the Act, and may be disclosed to other councils. This information may be accessed by contacting Council's privacy officer on 9524 3333.

I authorise my registration to be charged

Credit card type: Visa Mastercard

Name of cardholder: _____ Card expiry date: /

Cardholder's signature: _____

Credit card number: Total amount: _____