



GLEN EIRA CITY COUNCIL

SPECIAL COUNCIL MEETING

*under s60 of the Local Government Act 2020 and
Rule 22 of the Glen Eira City Council Governance Rules*

TUESDAY 26 NOVEMBER 2024

AGENDA

**Meeting to be held in the Council Chambers,
Corner Hawthorn and Glen Eira Roads, Caulfield
at 7.00pm**

*"The role of a Council is to provide good governance
in its municipal district for the benefit and
wellbeing of the municipal community."*

- S8(1) Local Government Act 2020

Councillors: Councillor Arabella Daniel
Councillor Margaret Esakoff
Councillor Jane Karlake
Councillor Sam Parasol
Councillor Luca Ragni
Councillor Kay Rimbaldo
Councillor Kimberley Young
Councillor Li Zhang
Councillor Simone Zmood

Chief Executive Officer: Rebecca McKenzie

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1. ACKNOWLEDGEMENT

Glen Eira City Council acknowledges the Boon Wurrung/Bunurong and Wurundjeri Woi Wurrung peoples of the Kulin Nation as Traditional Owners and Custodians, and pays respect to their Elders past and present. We acknowledge and uphold Traditional Owner's continuing relationship to the land and waterways. Council extends its respect to all Aboriginal and Torres Strait Islander peoples.

2. APOLOGIES

3. REMINDER TO DECLARE ANY CONFLICTS OF INTEREST IN ANY ITEMS ON THE AGENDA

Councillors are reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda, or which are considered at this meeting, in accordance with Section 130(2) of the *Local Government Act 2020* and Rule 85 of the Glen Eira City Council Governance Rules. Councillors are now invited to indicate any such conflict of interest.

PROCEDURAL MOTION

That Council:

1. where meetings are held in-person, can continue the meeting if the livestream of the meeting fails;
2. considers the meeting to be adjourned for 10 minutes from the commencement of any technical problem where a Councillor is participating virtually; and
3. where a Councillor is participating virtually and the meeting cannot be resumed within 30 minutes from the commencement of the technical problem, the meeting is to be reconvened on Thursday 28 November 2024 at 7.30pm.

4. OFFICER REPORTS (AS LISTED)

4.1 TERM OF OFFICE FOR THE MAYOR AND DEPUTY MAYOR

Author: Karling Colomiere, Coordinator Councillor Business

Director: Kellie Vise, Director Customer and Corporate Affairs

Trim No: 24/1311347

Attachments: Nil

EXECUTIVE SUMMARY

Prior to the election of the Mayor, Council is required to determine the term of office for the Mayor. The term of office for the Mayor also applies to the term of office for the Deputy Mayor. Council can resolve to set the term for one or two years in accordance with section 26(3) of the *Local Government Act 2020*.

In accordance with the previous practice of Glen Eira City Council, it is proposed that the Mayor and Deputy Mayor be elected for a term of one year.

RECOMMENDATION

That Council determines the term of Office of the Mayor and Deputy Mayor to be for one year.

BACKGROUND

Prior to the election of a Mayor, Council must resolve whether the Mayoral term will be set for either one or two years in accordance with s26(3) of the *Local Government Act 2020*.

The term of office for the Mayor also applies to the term of office for the Deputy Mayor as described in s27 of the *Local Government Act 2020*.

On 21 November 2023, Council elected the former Mayor and Deputy Mayor for a term of one year. Due to the 2024 Council elections, Council only had the option to elect a Mayor and Deputy Mayor for a term of one year.

ISSUES AND DISCUSSION

Council has the option of determining whether the term of office for the Mayor is for one or two years. At the conclusion of that term, Council may determine a new term of office and re-elect the incumbent Mayor for another term or elect another Councillor to be Mayor.

It has been the practice of Glen Eira City Council to elect the Mayor and Deputy Mayor for a term of one year and resolve that the next Mayoral election is held as close to the end of that one year term as possible.

CLIMATE EMERGENCY RESPONSE STRATEGY IMPLICATIONS

There are no climate emergency implications associated with this report.

FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS

There are no financial, risk or asset management implications associated with this report.

POLICY AND LEGISLATIVE IMPLICATIONS

This report is in accordance with Section 26(3) and 27 (2) of the *Local Government Act 2020*.

COMMUNICATION AND ENGAGEMENT

Not applicable to this report.

LINK TO COUNCIL PLAN

Strategic Direction 1: Well informed, transparent decisions and highly valued services
We build trust through engaging with our community, delivering quality services and making evidence-based decisions

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any general or material conflicts of interest in this matter.

CONCLUSION

It is recommended that Council resolves to elect the Mayor and Deputy Mayor for a term of one year with the next Mayoral election to be held as close to the end of that one year term as possible.

4.2 ELECTION OF THE MAYOR 2024

Author: *Karling Colomiere, Coordinator Councillor Business*

Director: *Kellie Vise, Director Customer and Corporate Affairs*

Trim No: *24/1311353*

Attachments: *Nil*

EXECUTIVE SUMMARY

The *Local Government Act 2020* provides that the term of office for the Mayor be determined prior to the election of the Mayor. This will have occurred on the previous item of the agenda. The Chief Executive Officer will assume the Chair for the election of the Mayor in accordance with section 25 of the *Local Government Act 2020* and Rule 10-12 of the *Glen Eira City Council Governance Rules*.

The Councillor (candidate) who receives an absolute majority of votes will be declared Mayor for the term determined by Council. The Mayor will assume the Chair for the items on the agenda for this meeting following their election.

RECOMMENDATION

That Council elects a Mayor for Glen Eira City Council for the term as determined by Council commencing 26 November 2024.

BACKGROUND

The process for the election of the Mayor is conducted in accordance with section 25 of the *Local Government Act 2020* and rule 10-12 of the *Glen Eira City Council Governance Rules*.

ISSUES AND DISCUSSION

The 2024 Council elections were held on 26 October 2024. Section 26 (1) of the *Local Government Act 2020* states that a 'Mayor is to be elected no later than one month after the date of a general election' for Council.

The Chief Executive Officer will act as Chairperson for the election of the Mayor which will be held in accordance with the *Local Government Act 2020* and the *Glen Eira City Council Governance Rules*.

The procedure guiding the election of the Mayor is outlined in rule 10-12, Chapter 2 (Part B) of the *Glen Eira City Council Governance Rules*.

CLIMATE EMERGENCY RESPONSE STRATEGY IMPLICATIONS

There are no climate emergency implications associated with this report.

FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS

There are no financial, resource, risk or asset management implications associated with this report.

POLICY AND LEGISLATIVE IMPLICATIONS

The election of the Mayor is held in accordance with Sections 25 and 26 of the *Local Government Act 2020* and rule 10-12 of the *Glen Eira City Council Governance Rules*.

COMMUNICATION AND ENGAGEMENT

An announcement regarding the election of the Mayor will be made on Council's website, via a press release and on relevant social media and publications. Written advice will also be provided to the Minister for Local Government.

LINK TO COUNCIL PLAN

Strategic Direction 1: Well informed, transparent decisions and highly valued services
We build trust through engaging with our community, delivering quality services and making evidence-based decisions

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any general or material conflicts of interest in this matter.

CONCLUSION

The election of Mayor is a key milestone in Council's annual agenda. The process outlined in this paper will ensure that the election is conducted in accordance with the relevant requirements under the *Local Government Act 2020* and the *Glen Eira City Council Governance Rules*.

4.3 ELECTION OF THE DEPUTY MAYOR 2024

Author: Karling Colomiere, Coordinator Councillor Business

Director: Kellie Vise, Director Customer and Corporate Affairs

Trim No: 24/1311361

Attachments: Nil

EXECUTIVE SUMMARY

Council elects a Deputy Mayor of Glen Eira City Council in accordance with the provisions of the *Local Government Act 2020* and Council's *Governance Rules* which provide that the process for the election of the Deputy Mayor is the same as for the election of the Mayor but is Chaired by the newly elected Mayor.

The Councillor (candidate) who receives an absolute majority of votes will be declared Deputy Mayor.

RECOMMENDATION

That Council elects a Deputy Mayor for Glen Eira City Council for the term as determined by Council commencing 26 November 2024.

BACKGROUND

Section 60(1)(d) of the *Local Government Act 2020* provides the election of a Deputy Mayor must be included in the Council's *Governance Rules*. This provision is addressed by Rule 13 of *Glen Eira City Council's Governance Rules – Election of Deputy Mayor and Chairs of Delegated Committees*.

The role of the Deputy Mayor as described under section 21 of the *Local Government Act 2020* is to support the Mayor and stand in for the Mayor in the event they are unable to fulfil their duties for any reason or if the office of Mayor is vacant.

ISSUES AND DISCUSSION

Under Rule 13 of Glen Eira City Council's *Governance Rules* 'Election of any Deputy Mayor cannot proceed until the election of the Mayor has been completed'.

In accordance with Rule 13, the Mayor will Chair the meeting to elect the Deputy Mayor, and the Chief Executive Officer will conduct the poll should one be required.

CLIMATE EMERGENCY RESPONSE STRATEGY IMPLICATIONS

There are no climate emergency implications associated with this report.

FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS

There are no financial, resource, risk or asset management implications associated with this report.

POLICY AND LEGISLATIVE IMPLICATIONS

The election of the Deputy Mayor is undertaken in accordance with sections 25, 26 and 27 of the *Local Government Act 2020* and, Rule 13 of the *Glen Eira City Council Governance Rules*.

COMMUNICATION AND ENGAGEMENT

An announcement regarding the election of the Deputy Mayor will be made on Council's website, via a press release and on relevant social media and publications. Written advice will also be provided to the Minister for Local Government.

LINK TO COUNCIL PLAN

Strategic Direction 1: Well informed, transparent decisions and highly valued services
We build trust through engaging with our community, delivering quality services and making evidence-based decisions

OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any general or material conflicts of interest in this matter.

CONCLUSION

The election of Deputy Mayor will be conducted in accordance with the relevant requirements under the *Local Government Act 2020* and the *Glen Eira City Council Governance Rules*.

4.4 PROPOSED 2025 ORDINARY COUNCIL MEETING DATES

Author: *Karling Colomiere, Coordinator Councillor Business*

Director: *Kellie Vise, Director Customer and Corporate Affairs*

Trim No: *24/1311336*

Attachments: *Nil*

EXECUTIVE SUMMARY

Each year Council establishes a forward plan for Ordinary Council meetings. Once approved, these dates will be published on Council's website and in relevant Council publications. This report provides the proposed 2025 Ordinary Council meeting dates for adoption.

RECOMMENDATION

That Council:

1. adopts the following Glen Eira City Council Ordinary Council meeting dates for 2025:
 - Tuesday 4 February 2025
 - Tuesday 25 February 2025
 - Tuesday 18 March 2025
 - Tuesday 8 April 2025
 - Tuesday 29 April 2025
 - Tuesday 20 May 2025
 - Tuesday 10 June 2025
 - Monday 30 June 2025
 - Tuesday 22 July 2025
 - Tuesday 12 August 2025
 - Tuesday 2 September 2025
 - Thursday 25 September 2025
 - Thursday 16 October 2025
 - Wednesday 5 November 2025
 - Tuesday 25 November 2025 and
 - Tuesday 16 December 2025.
2. notes that the above listed meetings are to be held wholly in person at 7.30pm in the Council Chambers, Corner Hawthorn & Glen Eira Roads, Caulfield, unless indicated that a relevant Council meeting be conducted wholly by electronic means under Rule 76 of the *Glen Eira City Council Governance Rules*.

BACKGROUND

In accordance with Rule 15 and subject to Rule 16 of the *Glen Eira City Council Governance Rules*, 'Council must, at or before the last Council meeting in each calendar year, fix the date, time and place of all Ordinary Council meetings for the following calendar year'.

The proposed dates continue a long-standing practice of conducting Ordinary Council meetings on a three-weekly cycle, enabling Council business to be transacted in an efficient and timely manner.

ISSUES AND DISCUSSION

The schedule of Ordinary Council meeting dates for the 2025 calendar year is provided to Councillors, the community and officers for the purposes of planning and attendance at meetings.

CLIMATE EMERGENCY RESPONSE STRATEGY IMPLICATIONS

There are no Climate Emergency Response Strategy implications associated with this report.

FINANCIAL, RESOURCE, RISK AND ASSET MANAGEMENT IMPLICATIONS

There are no financial, resource, risk and asset management implications associated with this report.

POLICY AND LEGISLATIVE IMPLICATIONS

In accordance with Rule 15 of the *Glen Eira City Council Governance Rules* the Ordinary Council meeting schedule for 2025 must be adopted by Council at or before the last meeting in the 2024 calendar year.

COMMUNICATION AND ENGAGEMENT

Once adopted by Council, the Ordinary Council meeting dates for 2025 will be published in a manner which ensures it is available to a broad section of the community, including on Council's website and in the Glen Eira News. The schedule of meetings will also be made available from Council's Customer Service Centre.

LINK TO COUNCIL PLAN

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OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any general or material conflicts of interest in this matter.

CONCLUSION

The 2025 Ordinary Council meeting dates must be adopted by Council prior to the end of the 2024 calendar year. Adopting these dates early provides Council officers with the optimal foresight to plan for the year ahead.

Once endorsed, these dates will be published to the community.

5. CLOSURE OF MEETING