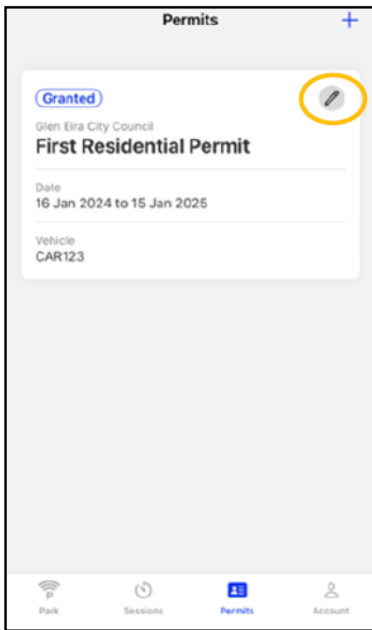


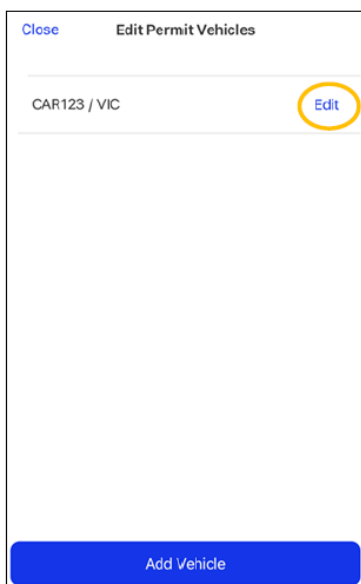
If you change vehicles, you will need to update your ePermit. You can update your vehicle registration via the PayStay app or via a browser.

Updating your vehicle registration via the PayStay app

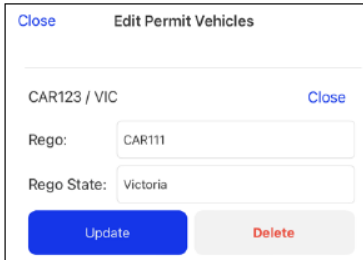
1. Open the PayStay app and click on the 'Permits' tab, then click the pencil symbol on your permit to modify the vehicle registration.



2. Click the 'Edit' button.



3. Change the registration as required and then click 'Update'.



The screenshot shows a web form titled "Edit Permit Vehicles" with a "Close" link in the top left. Below the title, the text "CAR123 / VIC" is displayed with a "Close" link to its right. The form contains two input fields: "Rego:" with the value "CAR111" and "Rego State:" with the value "Victoria". At the bottom of the form are two buttons: a blue "Update" button and a grey "Delete" button.

Updating your vehicle registration via a browser

1. Go to epermits.gleneira.vic.gov.au/ssp and enter your username/email and password.
2. Select the permit to update by clicking on the permit number.

My Applications - Glen Eira City Council ePermits

Permit #	Permit Type
10016	First Residential Permit
10017	Single Use Coupon Book
10019	First Residential Permit
10020	Single Use Permit

Open

3. Select the current vehicle registration (so it is highlighted) and click 'Edit'.

Vehicles* Vehicles Remaining: 0

Vehicle Registration	State	Notes
GREEN	VIC	

Add Edit Delete

4. Enter the new vehicle registration number and click 'OK'. You will receive a confirmation email showing that the change has been made and that the permit now applies to the new vehicle registration.