

Application to keep poultry and general livestock

Clause 58 of the Community Local Law 2019



Revised June 2024

GLEN EIRA
CITY COUNCIL

Name of person responsible for livestock: _____

Address: _____

Phone: (Home): _____ (Work): _____ (Mobile): _____

Email: _____

I am the: owner occupier

The description of where animals are located/kept on property:

Method of confining animals to the premises (eg. fence, gates, enclosure, etc.):

Note: if not owner, owner's consent: _____ Date: _____

(Note: all owners must sign)

Details of animals:

No.	Animal type	Name	Colour	Sex (M/F)

Detail the provisions made for housing and keeping the premises clean and free from offensiveness, ie.: closed waste bins for faeces, feed storage, program for the collection of waste:

In accordance with Clause 58 of *Glen Eira City Council Community Local Law 2019*, I hereby apply to Glen Eira City Council for a Permit to keep the above mentioned animal/s.

I certify that the information described above is true and correct and that signatures from the occupiers of all properties that I/we share a common boundary with, consenting to the above animal/s being kept on my property are attached.

Name of applicant: _____

Signature of applicant: _____ Date: _____

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Note: this form to be completed by all abutting neighbours.

We the undersigned, have no objection to _____

of _____

a property with which I have a common boundary, to keeping the aforementioned animal/s.

Neighbours consulted in respect to this application:

1. Adjoining property:

Name: _____ Signature: _____ Date: _____

Address: _____

Phone number: _____ Comments: _____

2. Rear adjoining property:

Name: _____ Signature: _____ Date: _____

Address: _____

Phone number: _____ Comments: _____

3. Rear property:

Name: _____ Signature: _____ Date: _____

Address: _____

Phone number: _____ Comments: _____

4. Rear adjoining property:

Name: _____ Signature: _____ Date: _____

Address: _____

Phone number: _____ Comments: _____

5. Adjoining property:

Name: _____ Signature: _____ Date: _____

Address: _____

Phone number: _____ Comments: _____

Council will consider the following when assessing applications:

- Condition of the premises — clean, inoffensive and sanitary condition, level of maintenance to minimise any nuisance.
- State of the ground where the animal is kept — free of weeds, refuse, rubbish and other material which may harbour vermin.
- Method and frequency of disposing of animal faeces — sealed containers
- Detriment to the amenity of the area — noise, odour, containment.
- Welfare of the animals — exposure to external elements, shelters and interaction.
- Compliance with *Glen Eira Community Local Law 2019*.
- *Glen Eira Planning Scheme* — keeping of certain types and numbers of animals are prohibited under Council's *Planning Scheme*. Confirmation should be confirmed by contacting Council's Planning Department on 9524 3333.

Application to keep poultry and general livestock

1. All sections of the application form must be completed.
2. The application form must contain an original signature of the applicant.
3. Granting of the Permit is subject to an inspection of the property by an authorised officer from Council's Civic Compliance Unit.
4. The permit fee is \$76.80 (which is non-refundable).
5. Permit duration: three years from the date the Permit is issued.

Payment options (payment must be received with this form)

Mail payment to:

Glen Eira City Council
PO Box 42
Caulfield South 3162

Pay in person:

Present this notice to the cashier at
Council's Service Centre,
corner Glen Eira and Hawthorn Roads, Caulfield.

Email application form and pay over the phone:

mail@gleneira.vic.gov.au

Once you have emailed through your application form, please contact our Service Centre on 9524 3333 to pay.

For your protection and compliance with the *Payment Card Data Security Standard*, **your email will not be accepted if forms are submitted with credit card details included.**

If paying by credit card via mail:

Credit card type: Visa MasterCard

Name of credit card holder: _____

Expiration date:

Cardholder signature: _____

Total amount:

Credit card number:

Privacy collection notice

Glen Eira City Council (Council) is committed to protecting the personal information provided by you in accordance with the principles of the *Privacy and Data Protection Act 2014 (Vic) (PDP Act)*. Personal information is collected by Council only for the purpose of Council's functions set out in section 3E of the *Local Government Act 1989 (Vic)*. Specifically, personal information is collected to assist in the registration and processing of your application. The personal information will be used solely by Council for that primary purpose or directly related purposes. If this information is not collected, Council will be unable to process your application. In certain circumstances, we may disclose information about you where permitted or authorised under the *PDP Act* or other applicable law. If you would like to know more about privacy at Council, including your right to seek access to your personal information, contact Council's privacy officer on 9524 3333. Council's *Privacy Policy* is available at <https://www.gleneira.vic.gov.au/about-council/our-organisation/council-legislation-and-policies/privacy>